

ROUTING AND RECORD SHEET**SUBJECT:** (Optional)**FROM:**C/PMBS/NFAC
2F28 Hqs.**EXTENSION****NO.****DATE**

5 May 1981

TO: (Officer designation, room number, and building)**DATE****RECEIVED****FORWARDED****OFFICER'S INITIALS****COMMENTS** (Number each comment to show from whom to whom. Draw a line across column after each comment.)1. James McDonald
Director of Logistics

7 MAY 1981



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C/BPS
4E50 Headquarters

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OL 1 1860

ALO/OL OP 7 MAY 1981

EO/OL Ed 7 MAY 1981

DD/L g 5-7-81

D/L g 8 MAY 1981

C/BPS.

NFAC verbally nominated [redacted]
6515. EXO/OPA. I understand he
declined and [redacted] has accepted.

Marie — ^{PS} Send copy to P+TS. Ed
11/11 [redacted]

STAT

STAT

STAT

5 May 1981

MEMORANDUM FOR: James McDonald
Director of Logistics
2G20B Page Building

FROM : [redacted] STAT
Chief, Planning, Management and Evaluation Staff, NFAC

SUBJECT : Nominees for CIA Building Planning Staff

1. As requested, NFAC submits the following names as representatives to the Building Planning Staff:

- a. [redacted] GS-14 currently Chief of the Western European Branch of NFAC's Office of Central Reference. STAT
- b. [redacted] recently retired GS-15, to return on part-time contract when and as needed. STAT

2. As opposed to assigning two part-time staff members, NFAC will provide [redacted] full time until additional help is needed, at which time [redacted] will be hired. STAT
SIAI

3. Please provide a reporting date and new office number for [redacted] STAT

[redacted] STAT

Jim -

As you know, NFAC really wants to get into this. We therefore hope that you will use [redacted] full-time. He is a good, mature staff officer. STAT

[redacted] STAT

DD/A 81-0361/3

27 APR 1981

MEMORANDUM FOR: Director, National Foreign Assessment Center

FROM: Max Hugel
Deputy Director for Administration

SUBJECT: Planning for a New Building on the Headquarters Compound

1. You will recall that one of the items I discussed with you shortly after assuming this job was the need to proceed with the planning for a new building on the Headquarters compound. I have discussed this same subject with Les and John and we all agree that we need to get on with the effort.

2. With this in mind I tasked Jim McDonald with defining the initial tasks that need to be accomplished and with defining a structure within which to do so. I am attaching Jim's plan for your review. What we need at this point is for you to identify two full-time, senior officers to represent your interests in the soon-to-be formed Building Planning Staff. As Jim defines it, they will be responsible for gathering, analyzing, and documenting National Foreign Assessment Center requirements for a new building here at Langley. Organizationally, these officers will remain assigned with you.

3. Please provide the names of your two designees to Jim McDonald by 17 April 1981 so that we can get on with this important effort.

signed
Max Hugel

Attachment:
As Stated

7L 1 1304